

Your re/Eich cyf:  
Our ref/Ein cyf: **DMc/VC**  
Date/Dyddiad:

Please contact/Cysyllter â **Vicky Clode**  
Direct line/Llinell union: **01633 647385**  
Direct fax/Llinell ffacs: **01633 647778**

Email/Ebost: [Vicky.clode@torfaen.gov.uk](mailto:Vicky.clode@torfaen.gov.uk)

Dear Parent / Guardian.

## **HOLIDAYS IN TERM TIME**


Torfaen County Borough Council's approach is to no longer approve pupils taking holidays during term time except for exceptional circumstances at the discretion of the Headteacher.

Research suggests that children's achievement and therefore their life chances are linked to their level of school attendance. I am pleased to see the commitment you have made to ensure your child's attendance at school.

It is important that children regularly attend school to benefit from the learning opportunities provided, children who are absent from school due to a holiday in term time will miss out on important learning and educational experiences which cannot be recaptured later and the child may not be able to keep up with the work on their return to school and this may have a serious impact on opportunities later in life.

A family holiday in term time taken once a year, equates to approximately 6 months of missed education which will impact upon a child's achievement and their life choices, and hope that you will support the Local Authority's position when planning further family breaks.

Yours sincerely



**Dermot McChrystal**  
**INTERIM HEAD OF EDUCATION SERVICE**

---

**THIS DOCUMENT IS AVAILABLE IN LARGER PRINT AND WELSH UPON REQUEST**

You are welcome to correspond in Welsh or English / Mae croeso i chi ysgrifennu yn Gymraeg neu Saesneg  
Civic Centre, Pontypool, Torfaen, NP4 6YB Tel· 01495 762200 Fax 01633 647778  
Y Ganolfan Ddinesig, Pont-y-pŵl, Torfaen, NP4 6YB Ffon 01495 762200 Ffacs 01633 647778

[www.torfaen.gov.uk](http://www.torfaen.gov.uk)