

30th April 2019

Dear Parent/Guardian

REMINDER REGARDING MORNING DROP OFF ARRANGEMENTS

The safety of our pupils and those accompanying them to school is our priority.

Please comply with the following each morning:

- The drop off area allows up to six cars to 'drop off' at the same time.
- Please **DO NOT** allow your child to get out of the car unless you are located in the designated 'drop off' bay which is clearly marked.
- Please pull as far forward as possible once in the drop off area.
- Please **DO NOT** stop your car in the area painted with a diagonal yellow criss-cross grid - this needs to be clear at all times.
- Please **DO NOT** park in the drop off area or on the double yellow lines - you should leave the drop off area immediately after your child/children has/have left the car.
- Please **DO NOT** drop off or park in the area marked 'Ymwelwyr/Visitors'.
- **If your child needs assistance to walk to the yard or to get out of the car, we ask that you park off site until they are confident to do so independently.**

Staff will be on duty at the drop off point and on the yard each morning from 8:45am. Please refer to the attached plan for further clarification.

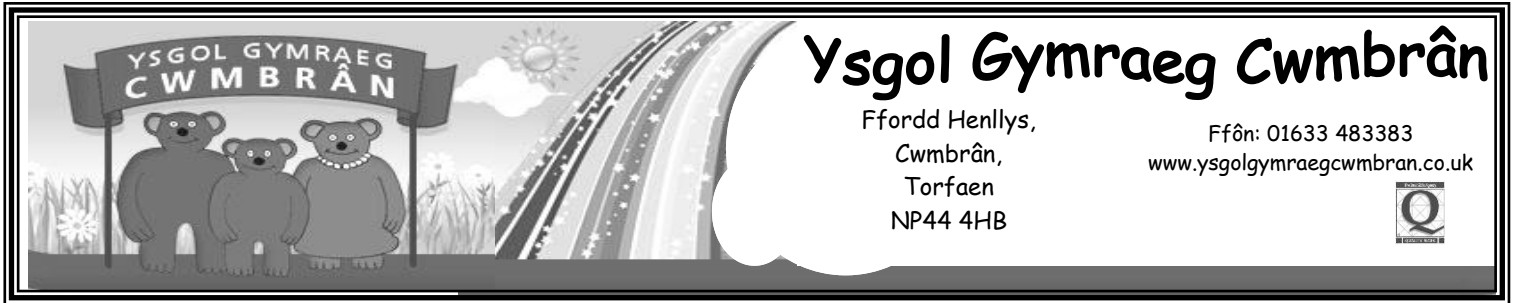
REMINDER OF PARKING RESTRICTIONS ON SITE

Only contracted buses and taxis can enter the site at the end of the school day to collect pupils.

If you need to visit during school hours, cars are prohibited from driving up to the main reception area. Please park in the designated space by the main gate.

We thank you for your co-operation.

C Evans on behalf of the Governing Body



30ain o Ebrill 2019

Annwyl Rieni/Warcheidwad

NODYN I ATGOFFA - GOLLWNG DISGYBLION YN Y BORE

Diogelwch ein disgyblion a'r rheiny sy'n eu hebrwng nhw i'r ysgol yw ein blaenoriaeth.

Gofynnwn i chi gydymffurfio â'r canlynol bob bore:

- Mae'r man gollwng yn caniatáu i hyd at chwech o geir i ollwng disgyblion ar yr un pryd.
- PEIDIWCH â gadael i'ch plentyn fynd allan o'r car oni bai eich bod wedi lleoli yn y man gollwng dynodedig sydd wedi'i farcio'n glir.
- Tynnwch ymlaen mor bell ag y bo modd unwaith yr ydych yn yr ardal gollwng.
- PEIDIWCH stopio eich car yn yr ardal a beintwyd gyda llinellau melyn croeslin - mae angen ei chadw'n glir ar bob adeg.
- PEIDIWCH â pharcio yn y man gollwng neu ar y llinellau melyn dwbwl- dylech adael y man gollwng yn syth ar ôl i'ch plentyn / plant adael y car.
- PEIDIWCH â gollwng eich plentyn neu barcio yn yr ardal a farciwyd 'Ymwelwyr / Visitors'.
- **Os oes angen cymorth ar eich plentyn i gerdded i'r iard neu i ddod allan o'r car, gofynnwn i chi barcio oddi ar y safle nes eu bod yn hyderus i wneud hynny yn annibynnol.**

Bydd staff ar ddyletswydd wrth y man gollwng ac ar yr iard bob bore o 8:45 yb.

Cyfeiriwch at y cynllun atodedig am eglurhad pellach.

PARCIO AR Y SAFLE

Dim ond bysiau a thacsis sydd wedi'u contractio all ddod ar y safle ar ddiwedd y dydd i gasglu disgyblion.

Os oes angen i chi ymweld yn ystod oriau ysgol, gwaharddir ceir rhag gyrru i'r brif dderbynfa. Parciwch yn y man dynodedig ger y brif giât.

Diolchwn ichi am eich cydweithrediad.

C Evans ar ran y Corff Llyworaethol